

Public Document Pack



**North East
Derbyshire**
District Council

Our Ref:

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Date: Wednesday, 28 October 2020

To: **All Members of the Clay Cross Town Board**

You are invited to attend the next meeting of the Clay Cross Town Board to be held on **Friday, 6 November 2020 at 9.00 am by Conference Call**. Access credentials to the meeting will be sent to you separately. The public parts of the meeting will be streamed from the Council's website.

Virtual Attendance and Hybrid Meetings

I have provided the Leader and Deputy Leader with advice on the holding of "hybrid" meetings outlining the risks including to employees dealing with the Chamber and to Members. Hybrid meetings are those where some attendance is in person in the Council Chamber and some is virtual. I would encourage you all to attend virtually. Accordingly if you attend in person you will be deemed to have accepted the following disclaimer as applying.

Risk Assessment Disclaimer

When attending this meeting in person, I confirm that I have read and understood the contents of each of the following risk assessments and agree to act in line with its content.

- RA – Return to Work Mill Lane Covid 19 V9
- Mill Lane Coronavirus Control Measures V4

Both documents have been emailed to Members and are available on the Modern.Gov App library.

The same advice is given to officers who are also encouraged to participate in the meeting remotely.

Yours sincerely

A handwritten signature in cursive script that reads "Sarah Steuberg".

Joint Head of Corporate Governance and Monitoring Officer

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

3 Minutes of Last Meeting

To approve as a correct record and the Chair to sign the Minutes of the Clay Cross Town Board meeting held on 9 October 2020 – **To Follow**

4 Feedback from Submission

Verbal update from Karl Apps – Joint Housing Strategy & Growth Manager

5 Update on Accelerator Funding Progress (Pages 4 - 7)

To consider the attached Report – Clay Cross Town Deal Board Chair

6 Working Groups (Pages 8 - 12)

To consider the attached Report – Clay Cross Town Deal Board Chair

7 Additional Board Members (Pages 13 - 15)

To consider the attached Report – Clay Cross Town Deal Board Chair

8 Press Release

To consider the attached Press Release – **To Follow**

9 Next Steps (Pages 16 - 18)

To consider the attached Report – Clay Cross Town Deal Board Chair



North East Derbyshire
District Council

***We speak
your language***

Polish

Mówimy Twoim językiem

French

Nous parlons votre langue

Spanish

***Hablamos su
idioma***

Slovak

***Rozprávame Vaším
jazykom***

Chinese

我们会说你的语言

If you require
this agenda in
large print

or another
format
please call
us on

**01246
217753**

If you require an adjustment to enable you to participate in or access the meeting please contact the Governance Team at least 72 hours before the meeting starts.

Clay Cross Town Deal Board

Board Meeting

Friday 6 November 2020

Accelerator Funding update

Report of the Clay Cross Town Deal Board Chair

This report is public

Purpose of the Report

- To update the Clay Cross Town Deal Board (CCTDB) on the accelerator funding awarded to Clay Cross

1 Report Details

- 1.1 On 30 June, the Prime Minister announced that government is bringing forward £5 billion of capital investment projects, supporting jobs and the economic recovery.
- 1.2 The Towns Fund is central to the government's ambition to level up the country – creating jobs and building stronger and more resilient local economies and communities. In recognition of the importance of this fund and the pressing need in the towns that have been selected to benefit, government is bringing forward funding to this financial year to support projects that will make an immediate impact in towns.
- 1.3 Clay Cross has received a grant of £500,000 to fund capital projects that can be delivered this financial year. Funding was allocated according to population size from the 2011 Census, using the Office for National Statistics' categorisation of small, medium and large towns. This grant will be used to support capital spend within the intervention framework as set out in the Towns Fund Further Guidance: <https://www.gov.uk/government/publications/towns-fund-further-guidance>
- 1.4 To support the delivery of the Clay Cross Town Investment Plan (CCTIP) and to use the £500,000 grant four projects have been agreed with the CCTDB Chair, Vice Chair, North East Derbyshire District Council (NEDDC) Section 151 Officer and Towns Deal. These projects are as follows:
 - Purchase of the Constabulary Building. Based on Bridge Street and currently in use by the Derbyshire County Council (DCC) Countryside Service. This building is a key part of the CCTIP and is required for the delivery of the creative led sector community asset. To facilitate this the Countryside Service will need to be

relocated and another building will need to be purchased as part of this process. DCC are developing the brief for the Countryside **Total cost £200,000**

- Demolition of former Council depot. Based on Bridge Street in a high profile location, the former Council depot is a collection poor quality buildings which are inappropriate for an improving area of the town centre. Occupied by a small number of car-repair and storage businesses, NEDDC is working with tenants to relocate them to more suitable premises. The depot will then be demolished, and outline planning permission secured for commercial use. The programme has been developed and the delivery partner has been procured. **Total cost: £173,000**
- Demolition of former junior school. The former junior school is located in the Clay Cross Conservation Area in the town's historic core. It has been vacant for over 8 years, and is in a very poor state of repair. It is widely accepted that the building is beyond the economic and physical point of restoration and reuse, so it is proposed that it is demolished and the site cleared and prepared for future redevelopment, as set out in the emerging investment plan. Due to the delay in funding being agreed the ecology window has been missed and a new project delivery programme has been agreed with the Towns Hub. This project will commence in May 2021 with the money held in an escrow account to ensure spend is ring fenced to the demolition of former junior school. **Total cost: £135,000**
- Public art programme: An opportunity to raise the profile of the Towns Fund, and publicise the Clay Cross Town Board's proposals, is being developed for the town centre. A unique feature in Clay Cross town centre is the ventilation shafts that sit above the railway tunnel that runs under the centre of Clay Cross. Using cutting edge technology, digital images will be broadcasted onto the restored shaft adjacent to the former job centre giving details of the plans for Clay Cross, and to provide animation and interest in the town centre. Following the demolition of the former junior school, a second public art opportunity will be presented in the form of solid hoardings surrounding the site. Junction Arts have been procured to progress this project. **Total cost: £25,000**

1.5 The Total cost of the four interventions outlined above is £533,000, and as such NEDDC and the Town Board will need to look at ways of refining these costs, and at options for additional sources of funding.

2 Conclusions and Reasons for Recommendation

2.1 Clay Cross has received £500,000 towards capital projects that can be spent within this financial year (although agreement to extend this for the Junior School demolition).

2.2 The identified projects will deliver early wins for the CCTIP and have been agreed with the funder.

3 Consultation and Equality Impact

- 3.1 Key stakeholders have been consulted on this proposal.
- 3.2 Through the planning process further consultation will be undertaken on the demolition of the Junior School and the former Council Depot.

4 Alternative Options and Reasons for Rejection

- 4.1 To not spend the £500,000 grant has been rejected as this is an opportunity to accelerate the projects identified in the Clay Cross Town Investment Plan (CCTIP)

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 The financial implications are contained within this report however spend of the accelerator funding will comply with the Town Deal intervention framework and the NEDDC framework.

5.2 Legal Implications including Data Protection

- 5.2.1 Spend of the accelerator funding will comply with NEDDC and DCC procurement rules.

5.3 Human Resources Implications

- 5.3.1 This will be contained within existing officer time

6 Recommendations

- 6.1 That the Board note the update on the accelerator funding
- 6.2 That the Board will receive future updates on the progress of the identified projects.

7 Decision Information

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000</i> <input type="checkbox"/> <i>Capital - £150,000</i> <input type="checkbox"/> <i>NEDDC: Revenue - £100,000</i> <input type="checkbox"/> <i>Capital - £250,000</i> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
Has the relevant Portfolio Holder been informed	Yes

District Wards Affected	Clay Cross North and South
Links to Corporate Plan priorities or Policy Framework	All

8 Document Information

Appendix No	Title
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Report Author	Contact Number
Karl Apps Joint Housing Strategy and Growth Manager	01246 217289

Clay Cross Town Deal Board

Board Meeting

Friday 6 November 2020

Working Group membership

Report of the Clay Cross Town Deal Board Chair

This report is public

Purpose of the Report

- To inform the Clay Cross Town Deal Investment Board (CCTDB) of the Working Groups membership.

1 Report Details

- 1.1 To help develop the Clay Cross Town Investment Plan (CCTIP) it was required that working groups were developed. These working groups were used to shape the CCTIP.
- 1.2 To progress the CCTIP through the next phase of business case development, further groups will need to be constituted.
- 1.3 These groups have been discussed at the Friday 9th October and it was requested that the membership was brought back to the Board to be agreed.
- 1.4 To fully maximise the opportunity of the CCTIP these working groups will play an important role in the business case development. It is important that all parties commit to attending, participating and supporting the working groups.
- 1.5 The working groups are shown in the below table with some of the members to be confirmed to participate within the group. This work to confirm the attendance of the working groups will be completed shortly.
- 1.6 The working groups will each have Terms of Reference (ToR) to formalise the role of the working groups. It will also set out the requirements of the members working groups.

Working Group	Status	Projects	Other Objectives/ Project Links	Work to date	Membership
Town Centre Regeneration	Current configured as a Built Environment Working Group	Market Street Bridge Street Land of Broadleys Infill Housing Bio-diversity / GI / Public Realm Ped/Cycle Links Traffic Management Coney Green Industrial	Creative Clay Cross Skills Hub	Input into the TIP and Town Centre strategy	<ul style="list-style-type: none"> • DCC – Highways • DCC – Economic Development • NEDDC – Economic Development • NEDDC – Planning* • NEDDC – Estates* • CC Parish Council – Board Sponsor • CC Town Centre Group – Board Sponsor • Private sector* • D2N2*
Sharley Park Leisure Centre	Established	Sharley Park Leisure Centre	Youth Initiatives Active Events Energy Strategy Sharley Park Masterplan	Outline scheme for Leisure Centre. Input into the TIP bid	<ul style="list-style-type: none"> • NEDDC • Sport England • Derbyshire County Council • Royal Hospital • Derbyshire Community Health Service • Derbyshire Clinical Commissioning Group • Strategic Leisure • Derbyshire Voluntary Action • Active Derbyshire • Street Games • Derbyshire FA • Junction Arts • CAB • Board Sponsor – NEDDC Councillor
Skills and Enterprise	Established	Skills and Enterprise Hub	Clay Cross Creative Town Centre Regeneration Youth Initiatives	Input into TIP bid	<ul style="list-style-type: none"> • NEDDC – Skills • Private sector* • Chesterfield College – Board Sponsor • Derby University • D2N2* • DWP
Clay Cross Creative	In development ¹	Clay Cross Creative	Youth Initiatives Active Events	Input into TIP bid	<ul style="list-style-type: none"> • First Arts • DCC - Economic Development - Culture,

¹ Current involvement of DCC, First Arts, private sector partner

Working Group	Status	Projects	Other Objectives/ Project Links	Work to date	Membership
			Public Art programme Skills Hub		<ul style="list-style-type: none"> Heritage and Tourism Private Sector* NEDDC – Economic Development Chesterfield College* NEDDC Councillor – Board Sponsor
Low Carbon Energy	In development ²	Low Carbon Energy Network Feasibility Low Carbon Energy Demonstrator Project	Sharley Park Leisure Centre Energy pilot Zero Carbon Benchmarking	Input into TIP bid	<ul style="list-style-type: none"> Worcester Bosch Cadent Uniper Coal Authority* Midlands Energy Hub BEIS* NEDDC Economic Development NEDDC Leisure Board Sponsor – Worcester Bosch
Rail	Established	Rail Station Feasibility	Traffic Management Ped / Cycle Links	Input into TIP bid Scoping of feasibility study	<ul style="list-style-type: none"> NEDDC – Economic Development DCC – Economic Development* DCC – Highways* Network Rail MP – Board Sponsor HS2*
Shadow Youth Town Investment Board	To be developed	All projects within TIP		N/A To be established	Young people living within Clay Cross

² Current involvement of BEIS, Midland Energy Hub, DCC, Worcester Bosch

*TBC

†Still to be constituted

2 Conclusions and Reasons for Recommendation

- 2.1 The working groups have been developed to ensure a multi-disciplinary approach with thematic areas identified.
- 2.2 The working groups will support the development of the CCTIP business cases and this will be made clear in the working groups ToR

3 Consultation and Equality Impact

- 3.1 Key stakeholders have been consulted on this proposal.

4 Alternative Options and Reasons for Rejection

- 4.1 To not have the working groups has been rejected. These groups will play an important part of the business case development in the next part of the process.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 None arising specifically from this report

5.2 Legal Implications including Data Protection

- 5.2.1 None arising specifically from this report

5.3 Human Resources Implications

- 5.3.1 This will be contained within existing officer time

6 Recommendations

- 6.1 That the Board notes the content of this report
- 6.2 That the Board endorses the membership of the working groups

7 Decision Information

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: <i>BDC: Revenue - £75,000</i> <input type="checkbox"/> <i>Capital - £150,000</i> <input type="checkbox"/> <i>NEDDC: Revenue - £100,000</i> <input type="checkbox"/> <i>Capital - £250,000</i> <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In?	No

(Only Key Decisions are subject to Call-In)	
Has the relevant Portfolio Holder been informed	Yes
District Wards Affected	Clay Cross North and South
Links to Corporate Plan priorities or Policy Framework	All

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Report Author	Contact Number
Karl Apps Joint Housing and Strategy Growth Manager	01246 217289

Clay Cross Town Deal Board

Board Meeting

Friday 6 November 2020

Additional Board Members

Report of the Clay Cross Town Deal Board Chair

This report is public

Purpose of the Report

- To inform the Board of the need to increase private sector representation on the Board
- To agree to increase private sector representation on the Board and the process to achieve this.

1 Report Details

- 1.1 The Clay Cross Town Deal Board (CCTDB) is required to have representation from the private sector as described in the Towns Fund Prospectus, extract below:

“Local businesses and investors: Driving economic growth and building productivity will require entrepreneurship and investment from business. It will therefore be essential to draw on their leadership and capability to help understand challenges and develop the key proposals. Existing investors currently active in the area also have an important role to play; their experience of driving development in specific regions should be drawn on to identify the best uses of public and private funds. **We expect to see representation on Town Deal Boards through large employers and SMEs.”**

- 1.2 The Board is chaired by a representative from the private sector (Gary Golden of Worcester Bosch) however there is currently no other private sector representation, since Steve Perez (Global Brands) had to step down to focus on his business.
- 1.3 The Clay Cross Town Investment Plan (CCTIP) has now been submitted (30th October) and the next stage is to agree Heads of Terms with MHCLG. Then develop the business cases for the agreed projects, through the working groups that have been established. To effectively achieve this private sector representation will be needed.
- 1.4 It is proposed to recruit additional board members which will include advertising the opportunity, followed by a short interview process for suitability and then a recommendation to the Board as described in the Term of Reference:

“2.6 Applications for new Board Members shall be determined by the Board following a report from the lead officer of the Clay Cross Town Delivery Team.”

1.5 The additional Board members will need to be interviewed for skills and strategic fit with the Board so it is proposed that an interview panel is created. This panel would include:

- Chair
- Vice Chair
- Another Board member (Volunteers welcome)

2 Conclusions and Reasons for Recommendation

2.1 It is a requirement of the Town Deal that there is private sector representation on the Board, this has only been partially achieved.

2.2 The CCTIP has been submitted and the next stage (business case development) will require support from the private sector. This is best achieved through private sector involvement on the CCTDB.

3 Consultation and Equality Impact

3.1 This presents an opportunity to increase the representation on the Board of the private sector and to better reflect Clay Cross demographics.

3.2 Key stakeholders have been consulted on this proposal.

4 Alternative Options and Reasons for Rejection

4.1 To continue as is has been discounted as the current position only partially fulfils the requirements for the CCTDB

5 Implications

5.1 Finance and Risk Implications

5.1.1 Only finance and risk implication are the CCTDB representation means the Town Investment Plan is rejected due to under representation of the private sector on the Board.

5.2 Legal Implications including Data Protection

5.2.1 None arising specifically from this report.

5.3 Human Resources Implications

5.3.1 This will be contained within existing officer time

6 Recommendations

- 6.1 That the Board notes the content of this report
- 6.2 That the Board agrees to increase the private sector representation on the Board
- 6.3 That the Board agrees to the interview panel to comprise of Chair, Vice Chair and an additional Board Member

7 Decision Information

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Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
Has the relevant Portfolio Holder been informed	Yes
District Wards Affected	Clay Cross North and South
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Report Author	Contact Number
Karl Apps Joint Housing Strategy and Growth Manager	01246 217289

Clay Cross Town Deal Board

Board Meeting

Friday 6 November 2020

Next Steps

Report of the Clay Cross Town Deal Board Chair

This report is public

Purpose of the Report

- To agree the next steps for the Clay Cross Town Investment Plan (CCTIP).

1 Report Details

- 1.1 The CCTIP has been developed by Nexus with the input from the Clay Cross Town Deal Board (CCTDB) and key stakeholders including the residents of Clay Cross.
- 1.2 The CCTIP was submitted on Friday 30th October as part of the 2nd Cohort and will now be reviewed by the Towns Hub. We have not yet been given an expected date for a response. Through speaking to Towns in Cohort one, it is anticipated that it will be in the new year before we get a response.
- 1.3 The next stage (assuming the CCTIP is agreed) is the development of business cases of the identified projects. This will be delivered with the support of the identified working groups but will require specialist support to achieve this.
- 1.4 These specialist skills are not currently available within North East Derbyshire District Council (NEDDC). These skills will therefore need to be procured and it is proposed to conduct a procurement exercise to appoint suitably qualified consultants. These consultants will be tasked with developing the full business cases for the identified projects.
- 1.5 It is proposed to complete the same procurement process as previously conducted to appoint Nexus. This will mean to follow the procurement rules of NEDDC (as accountable body for the funding) as follows:
 - Tender spec developed,
 - Advertised through source Derbyshire and other relevant portals,
 - Tender submissions scored and shortlisted by NEDDC officers,
 - Chair, Vice Chair and a Board Member interview (with NEDDC Officer support) the shortlisted consultants to select the consultants.

2 Conclusions and Reasons for Recommendation

- 2.1 The CCTIP will need to be developed into business cases and this will require specialist support as well as the working groups input.
- 2.2 As NEDDC is the accountable body for the CCTDB funding the Councils procurement rules will need to be followed.
- 2.3 The process for appointing Nexus was successful and therefore is an appropriate model to follow to procure the next consultants.

3 Consultation and Equality Impact

- 3.1 Key stakeholders have been consulted on this proposal.

4 Alternative Options and Reasons for Rejection

- 4.1 To not procure consultants has been rejected. The specialist skills required to develop the full business cases are not currently available with NEDDC.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 There is sufficient funding from the initial funding allocation to procure the suitably qualified consultants.

5.2 Legal Implications including Data Protection

- 5.2.1 This has been covered within this report

5.3 Human Resources Implications

- 5.3.1 This will be contained within existing officer time but will require the Chair, Vice Chair and additional Board members time also.

6 Recommendations

- 6.1 That the Board notes the content of this report
- 6.2 That the Board delegates the drafting of the tender spec for the consultants to the Director of Development (NEDDC), Chair and Vice Chair of the CCTDB
- 6.3 That the Board endorses the process for selecting and appointing the suitably qualified Consultants to develop the full business cases.

7 Decision Information

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<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	No
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<p>District Wards Affected</p>	Clay Cross North and South
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